



# **The Mizoram Gazette**

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#### **NOTIFICATION**

**No. B. 13017/34/2010-UD&PA, the 10<sup>th</sup> August, 2015.** In exercise of the powers conferred by section 5(1) of 'The Mizoram Municipality (Disclosure of assets and furnishing of other information) Act, 2012, (Act No. 8 of 2012) the Governor of Mizoram is pleased to make the following Rules, namely, 'The Mizoram Municipality (Disclosure of assets and furnishing of other information) Rules, 2015.

**Dr. C. Vanlalramsanga,**  
Secretary to the Govt. of Mizoram,  
Urban Development & Poverty Alleviation Deptt.

## NOTIFICATION

In exercise of the powers conferred by Section 5 (1) of The Mizoram Municipality (Disclosure of assets and furnishing of other information) Act, 2012, (Act No 8 of 2012), the Governor of Mizoram is pleased to make the following Rules, namely :

### CHAPTER I PRELIMINARY

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|--------------------------|--|
| 1. Short title, extent : | (1) These Rules may be called 'The Mizoram Municipality (Disclosure of assets and furnishing of other information) Rules, 2015.<br>(2) It shall have like extent as the Act.<br>(3) It shall come into force from the date of publication in the Official Gazette. |
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### 2. DEFINITIONS

In these rules, except where the context otherwise requires:

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|-----|--|
| (a) | 'Act' means the The Mizoram Municipality (Disclosure of Assets and Furnishing of other information) Act, 2012.                       |
| (b) | 'Assets' means all moveable and immoveable assets/ properties of a municipality.   |
| (c) | 'Form' means form appended to these Rules.   |
| (d) | 'Municipality' means an institution of self government constituted under Article 243-Q of the Constitution of India.                 |
| (e) | 'Major works' may include those activities taken up by a Municipality relating to civil works, construction, repair and maintenance. |
| (f) | 'Schedule' means schedule of the Act.  |
| (g) | Words and expressions used but not defined in these Rules shall have the meanings respectively assigned to them in the Act.          |

### CHAPTER II

#### 3. MAINTENANCE OF RECORDS OF ASSETS AND OTHER INFORMATION OF A MUNICIPALITY SPECIFIED IN SCHEDULE PART 'A' OF THE ACT

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|-----|--|
| (1) | An Asset Register shall be maintained by a Municipality in FORM I.   |
| (2) | Value of assets may be taken as the cost of construction / acquisition at the initial stage.   |
| (3) | The value of fixed asset(s) may annually be depreciated by taking into account the relevant norms of state Public Works Department or other relevant government departments or agencies. |
| (4) | Statements of the boards/councils shall be maintained in FORM II.  |
| (5) | A directory of Officers and staff of a Municipality shall be maintained and published in FORM III.   |
| (6) | Particulars of Officers who grant concession, permits or authorization for each activity shall be maintained in FORM IV.   |

### CHAPTER III

#### 4. MAINTENANCE OF ACCOUNTS AND OTHER FINANCIAL INFORMATION AS SPECIFIED IN SCHEDULE PART 'B' OF THE ACT

- (1) Audited financial statements shall be maintained by a Municipality in FORM V.
- (2) Service levels provided for each of the services undertaken by a Municipality shall be maintained in FORM VI.
- (3) Particulars of all plans, proposed expenditures, actual expenditures on major services provided or activities performed and reports on disbursements made shall be maintained in FORM VII.
- (4) Details of subsidy programmes on major services provided or activities performed by the municipality, and details of such programmes shall be maintained in FORM VIII.
- (5) Particulars of the Master Plan, City Development Plan or any other plan concerning the development of the municipal areas shall be maintained in FORM IX.
- (6) Details of major works, including value of works, time of completion and details of contract shall be maintained in FORM X.
- (7) Details of Municipal funds including income and expenditure generated in the previous year from taxes, duties, cess and surcharge, rent from properties, fees from licenses and permission, grants released by the State government and money raised through donation or contributions from the public or non-governmental agencies shall be maintained in FORM XI.
- (8) The annual budget allocated to each ward shall be maintained in FORM XII.

#### 5. DISCLOSURE OF ASSETS AND OTHER INFORMATION

- (1) The details of information contained in Forms I -XII shall be displayed at the following places:
  - (i) Official website of a Municipality,
  - (ii) Notice board of a Municipality,
  - (iii) Notice boards of Ward Offices.
- (2) A Municipality may make a public notice of disclosure of the information through local newspapers in Mizo and English and other forms of media as may be deemed necessary as prescribed in FORM XIII.

Assets of the Municipality as on the 31st of March \_\_\_\_\_  
[See Rule 3(1)]

[illegible]

STATEMENTS OF BOARDS/COUNCILS/COMMITTEES as on the 31st of March \_\_\_\_\_  
[See Rule 3(4)]

[illegible]

## FORM - III

[illegible]

## FORM - IV

[illegible]

FORM - V(a)  
BALANCE SHEET as on the 31st of March \_\_\_\_\_  
[See Rule 4(1)]

Particulars	Schedule No.	Amount	Amount	Amount
<b>SOURCES OF FUNDS</b>				
Reserves and Surplus				
Grants, Contribution for Specific Purpose				
Loans				
Total of Sources of Funds				
<b>APPLICATION OF FUNDS</b>				
Investments				
Current Assets, Loans & Advances				
Current Liabilities and Provisions				
Working Capital (Current Assets Less Current liabilities i.e. A-B)				
Capital Deficit				
Total of Application of Funds				

[See Rule 4(2)]

[illegible]

[See Rule 4(3)]

[illegible]

## FORM - VIII

[illegible]

## FORM - IX

[illegible]

[See Rule 4(6)]

[illegible]

[See Rule 4(7)]

[illegible]

